



# Meeting Minutes

*The intention of this document is to reflect all relevant topics discussed, any work issued and decisions reached during the course of the meeting. Any questions, comments or concerns regarding the content as documented shall be submitted to OCTO GIS. All meeting minutes are considered DRAFT until voted and approved by the GISSC.*

**Status of Minutes:** FINAL

**Meeting Title:** District of Columbia GIS Steering Committee (GISSC)

**Meeting Date:** Oct 15, 2009

**Meeting Location:** 441 4th Street NW, Washington, DC 20001; Conference Room 1107

**Meeting Attendees:** See Attached Sign-In Sheet

#	Speaker	Topic Discussed	Action/Conclusion	Representing Party	Due Date
1		<b>Round of Introductions</b>			
2	Barney Krucoff	<b>Reviewed GISSC Voting Member Agencies present at the meeting and determined that a quorum is established.</b>	Presentation	OCTO	
3	Barney Krucoff	<b>DC GIS News</b>			
4		New Chief Technology Officer Appointed to OCTO			
5		Deputy CTO Tommy Jones resigned			
6		Recent Outages – a couple major outages in September. Affecting web services because of SAN (storage area network) change. Also a firewall outage within the DMZ.			
7	Charlie Richman	Wiki Notification – Outages happen and we need a mechanism for outage notification. Set up a wiki for subscription	Question/Concern	OP	
8	Barney Krucoff	There is currently an email distribution list that is notified	Response	OCTO	
9	Matthew Crossett	A wiki is in progress with the DC GIS Development and VPM teams	Response	OCTO	
10	Barney Krucoff	<b>DC GIS News Continued</b>	Presentation	OCTO	
11		SDE Outages – the expansion of users caused insufficient memory availability. SDE memory increased and transitioned.			
12		System Usage – there is a 30% increase of calls to the central database from fiscal year 2008. This does not include hits to dcguide			
13		Broadband Mapping – a grant with the department of commerce for up to 1.5 million for the city.			
14		FGDC grant – a chance for an additional \$30k to continue work with the business plan			
15	Marina Havana	<b>Track DC Application (Office of the City Administrator)</b>	Presentation	OCA	
16		A new application for tracking major DC initiatives and critical applications from District agencies. It was launched a month ago to help			



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		better handle the over 70 agencies that report to OCA.			
17		Listing front burner issues; calendar options to make OCA aware of events; action items resulting from CapStat sessions; accomplishments			
18	Charlie Richman	What kind of technologies are behind Track DC	Question/Concern	OP	
19	Marina Havana	The data comes from quickbase, citywide data warehouse and more. For details on the technology you will have to ask David Strigel from CDW	Response	OCA	
20	Brian Sivak	The new CTO for OCTO stopped into the GISSC to introduce himself to the GISSC and is "looking forward to working with the OCTO GIS team."		OCTO	
21		<b>Discussion and Adoption of Bylaws</b>			
22	Charlie Richman	Presented a motion to vote on the proposed GISSC Bylaws	Motion	OP	
23	David Koehler	Seconded the motion to vote on the proposed GISSC Bylaws	Motion	DPW	
24	Barney Krucoff	Called for a vote and asked for all those that approved to say "ay."	Vote	OCTO	
25	GISSC	All voting agency members present said "ay" and approved the GISSC Bylaws.			
26		<b>Nomination of GISSC Executive Committee</b>			
27	Barney Krucoff	Called for nominations to the GISSC Executive Committee (2 seats)		OCTO	
28		Nominees: Charlie Richman (OP), David Miller (DDOT), David Koehler (DPW). Nominees were given the opportunity to present a brief biography.			
29		Called for a vote of for the GISSC Executive Committee	Vote		
30		Results: Charlie Richman: 10 votes David Koehler: 7 votes David Miller: 2 votes			
31		Announced the GISSC Executive Committee as: David Koehler and Charlie Richman			
32		<b>Data and Training Report</b>	Presentation	OCTO	
33		Training – presented the proposed training schedule for FY10. Awaiting approval and the publication of the WDA course catalog			
34	Tanya Washington	Once the schedule is approved, will this schedule be available on the DC GIS website?	Question/Concern	OCA	
35	Barney Krucoff	Yes, it will be available on both DC GIS sites and the WDA course catalog	Response	OCTO	
36		Data updates for the DC GIS Central database were presented			
37	Charlie Richman	What are the most notable data updates?	Question/Concern	OP	
38	Mario Field	The most notable datasets are the VPM, Income 2006, generalized planimetric layers, recreation centers have changed significantly, and also DCPS attendance zones snapped to centerlines.	Response	OCTO	
39	Charlie Richman	Are there web services for the DCPS attendance zones and related tables that others can tap into? Is there a process for us to know when DRES moves an agency?	Question/Concern	OP	



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40	Barney Krucoff	We are working with the new CMS to enable agencies to enter in their own movements and contact information	Response	OCTO	
41	Mario Field	The issue with DRES is that they reference agency property with lots. Information drops the name of the property, therefore DRES information is insufficient. DRES only has the property, not necessarily the agency tenant	Response	OCTO	
42	Shawn Benham	<b>Sanborn Map Company – Topography and Digital Elevation Model Update</b>	Presentation	Sanborn	
43		Additional planimetric collections/updating: pools, grates, bollards and stairs.			
44		Production Quality Control is in progress			
45	Charlie Richman	Given the nature of the imagery, will you be able to capture all bollards?	Question/Concern	OP	
46	Shawn Benham	We are focusing on capturing bollards that are security features around prominent buildings. Ignoring random bollards... for example those in parking lots.	Response	Sanborn	
47	Barney Krucoff	DDOT has also collected bollards and will be combined with the Sanborn data	Response	OCTO	
48	Shawn Benham	Also capturing curb lines as line features corresponding with EOP, Roads and parking.			
49		The pilot is complete and compilation is in progress			
50		Creating a 2 foot contour layer and a DTM was generated classified by type.			
51		Creating a TIN from the DTM			
52		Initial survey exceeded tolerances by .2' to .4'. There were 57 independent check points. At least 65% of points were within 1 foot. This is better than the current 1 meter contours that never went through such a vigorous check.			
53	Charlie Richman	Are you going to continue to process the data to get up to Class1 accuracy?	Question/Concern	OP	
54	Shawn Benham	No	Response	Sanborn	
55	Charlie Richman	Were you under contract to do so?	Question/Concern	OP	
56	Barney Krucoff	Yes	Response	OCTO	
57	Shawn Benham	Restrictions of air space and time limitations forced the team to fly higher and the line paths were diverted from sensitive areas. These two factors limited the accuracy to get to class 1.	Response	Sanborn	
58	Tim Abdella	Will the data be more accurate in the northern parts of the city?	Question/Concern	New Light Technologies	
59	Shawn Benham	The error is distributed throughout	Response	Sanborn	
60	Charlie Richman	Can you help us understand how the errors are distributed? Because one or two feet really matters, especially for new floodplains by FEMA	Question/Concern	OP	
61	Barney Krucoff	Most of downtown has been ground surveyed specifically for the rework of the floodmap	Response	OCTO	
62	David Koehler	Are you able to plan different flight paths with different heights for	Question/Concern	DPW	



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		different parts of the city?			
63	Shawn Benham	Yes, we are coming up with lessons learned for redesigning flight paths, minimizing gaps in overlap of photography. We can make recommendations for future.	Response	Sanborn	
64		NAIP imagery is summer leaf on collection of 1 meter. it was flown in the summer of 2009 and delivered in DOQQ tiles. Currently in QC production.			
65	Mario Field	We also have a 2009 1 meter Orthophoto from late winter/early spring from Pictometry		OCTO	
66	Barney Krucoff	We also have 1 meter LIDAR for free coming from the Feds. We have no control of the accuracy, but it is free		OCTO	
67		Though the specs for the topography were not met, we have accepted the deliverable. It is better than what we have, especially considering the limiting factors of flying over DC.	Response		
68		<b>OCTO GIS Budget and Proposed Projects</b>	Presentation		
69		Handouts included: listing everything OCTO GIS has purchased in the last two years			
70		Two accounts: Master Lease (short term) money and Capital (bond) money.			
71		Data takes up 50% of OCTO GIS funds			
72	Charlie Richman	Have you compared this (50% funds to data) to other jurisdictions? I suspect the data piece of the pie would be larger.	Question/Concern	OP	
73	Tim Abdella	Well the smaller pie of data shows maturity in the OCTO GIS program. Less investment on data necessary and more focus on developing applications and services around the data.	Response	New Light Technologies	
74	Barney Krucoff	No we have not. It's likely that geography plays a role in the distribution; DC is small.	Response	OCTO	
75		The Customer Service section has grown. It is now a separate entity with GIS analyst capability			
76		Funding sources discussion and differences between 2008 and 2009			
77		Operating Budget at the start of 2009 was \$2 million. It is down 50% after the 2010 DC Council cuts.			
78	Charlie Richman	When will you know if the Broadband Grant comes through? Because agencies like OP have a vested interest in the continuance of DC GIS.	Question/Concern	OP	
79	Barney Krucoff	We could know any day now. An announcement was expected September 15 <sup>th</sup> . However, we are not in a budget crisis situation yet.	Response	OCTO	
80		Proposed Projects for OCTO GIS: Spring Photography of 2010; Web Mapping services and Web Site development; LIDAR data processing; Hardware to support DC GIS; Other data development projects determined by GISSC			
81		Capital Funds Usage – Not in Priority Order: Vector Property Map Guide OCTO GIS Systems Team			



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		Mapping/Documentation Application for Office of Surveyor Right of Way Data Purchase Improve accuracy of squares and rights of way. Fixing DC boundary. Mobile Computing Initiative Multimodal Routing – getting around the city by means other than a car Support for Census 2010 Business Establishment data from InfoUSA Underground Utility data Agency data development			
82	Barney Krucoff	Called for a vote to approve meeting minutes from May2009 GISSC meeting.	Vote		OCTO
83	GISSC	All approved			
84	Barney Krucoff	<b>MEETING ADJOURNED</b>	Dismissal		OCTO

DC GIS  
Steering Committee

## District of Columbia GIS Steering Committee (GISSC)

October 15, 2009

One Judiciary Square

441 4<sup>th</sup> Street NW, Washington, DC 20001

The GISSC thanks the Federal Geographic Data Committee and United States Geological Survey for their support of strategic geospatial planning in the nation's capital. The GISSC looks forward to a continuing relationship as we pursue adoption of a business plan and annual updates.

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